



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**S N D T Arts and Commerce College  
for Women, Karve Road, Pune**

- Name of the Head of the institution **Prof. Anjali Ramchandra Kadam**
- Designation **Principal ( Addl. Charge )**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02025431153**
- Mobile No: **09403186439**
- Registered e-mail **collegepune@sndt.ac.in**
- Alternate e-mail **iqacsndtpune@gmail.com**
- Address **Karve Road, Pune -411038**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411038**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Constitution**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SNDT WOMEN'S UNIVERSITY, MUMBAI**
- Name of the IQAC Coordinator **Dr. Rajettri Kulkarni**
- Phone No. **02025431153**
- Alternate phone No. **02025445751**
- Mobile **9890291244**
- IQAC e-mail address **iqacsndtpune@gmail.com**
- Alternate e-mail address **collegepune@sndt.ac.in**

**3.Website address (Web link of the AQAR  
(Previous Academic Year)**

[https://sndtarts.ac.in/AQAR\\_Documents\\_2022-23.html](https://sndtarts.ac.in/AQAR_Documents_2022-23.html)

**4.Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

[https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/FINAL\\_Academic\\_Calendar\\_2023-24.pdf](https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/FINAL_Academic_Calendar_2023-24.pdf)

## 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>75.00</b>	<b>2004</b>	<b>16/02/2004</b>	<b>15/02/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.76</b>	<b>2015</b>	<b>15/09/2015</b>	<b>09/09/2020</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.7</b>	<b>2021</b>	<b>05/10/2020</b>	<b>04/10/2026</b>

**6.Date of Establishment of IQAC**

**28/06/2006**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Govt. of Maharashtra</b>	<b>MAHADBT</b>	<b>Government</b>	<b>2023-24</b>	<b>1913379</b>

**8.Whether composition of IQAC as per latest**

**Yes**

## NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

### 9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

### 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

### 11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Workshop on how to write SoP's 28 July 2023 for Teaching and Non-Teaching faculty. 2. Deekshrambha was conducted 17 July to 25 July 2023. 3. Lecture on Creating Academic Identity for faculty on 11 August 2023. 4. Workshop on Gender Sensitization on 14 December 2023. 5. Skill Development Training-Advance Excel April 2024, Full Stack Java Development 3-4 May 2024.

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The College will organize various workshops i.e. Gender Sensitization, NEP 2020, and Financial Literacy for the students, Teaching and Non-Teaching Staff.	Workshop on 'Gender Sensitization' in collaboration with SNDT Women's University, Pune Campus was organized on 14th December 2024. Mr. Satyajit Ghosh and Smt. Anamika Sharma conducted the workshop from Plan India .Total no of Beneficiaries - 67., Student -Led National Seminar on 'Gender Sensitization' was organized on 8th April 2024., On 17th February 2024 a Lecture was organized by IQAC on the topic ' NEP- Skill Based Education' . Mr.Sandeep Naik from Devas,MP conducted an interactive session.
The college will sign the MOU with various organizations to impart skills and offer job opportunities to the students.	MoU signed with Pathfoutune - 20th February 2024. Advance Excel- Deendayal Antyodaya Yojana-National Urban Liveihood Mission Pramod Mahajan Kaushlyaand Udyogta Vikas Abhiyan, 2. MoU signed with Vishwa Kalyan Gurukul Seva Foundation - 27th February 2024., 3. MoU signed with RGB signed with Training Services-28th March 2024.
The college will organize code of conduct awareness programme for the students and staff members.	IQAC and Code of Conduct Committee organized One day workshop under Vikasit Bharat @2047 for all students (Both mediums) on 15th March 2024. The Topic of the workshop was- 'Professional Ethics'. This workshop was conducted by Dr.Madhavi Kulkarni madam. Total no. of students participated were 129.
College will introduce Add on Courses which are developed	2 Credit Course on Empowering Women with Entrepreneurship

under CHETANA and will be offered to the students.	2023-24,1 Credit Add on course on Basic of Fine Arts,3 Credit course -Women Empowerment Skill were under CHETNA and Music department conducted Add-on Course on Sugamsangeet
The college will complete AAA for the year 2023-24.	University AAA committee visited our college for the Administrative and Academic audit on 11th January 2024. We received 'A' Grade for next three years - 2023 to 2026.
The various departments of the college will organize programme on Career Opportunities.	In the light of 'Vision of Vikasit Bharat @2047' a Lecture by Dr.Parikshit Khopde and his German wife Adi Khopde on the subject 'Job opportunities for seeking job recruit in Germany' was conducted on 14th March 2024.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
External IQAC	23/12/2023

14. Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
<b>1.Name of the Institution</b>	S N D T Arts and Commerce College for Women, Karve Road, Pune
• Name of the Head of the institution	Prof. Anjali Ramchandra Kadam
• Designation	Principal ( Addl. Charge )
• Does the institution function from its own campus?	Yes
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• Affiliated / Constitution Colleges	Constitution
• Type of Institution	Women
• Location	Urban
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• Name of the Affiliating University	SNDT WOMEN'S UNIVERSITY, MUMBAI
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/FINAL_Academic_Calendar_2023-24.pdf">https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/FINAL_Academic_Calendar_2023-24.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			28/06/2006		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
<b>External IQAC</b>	<b>23/12/2023</b>
<b>14.Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
<b>2022-23</b>	<b>15/11/2022</b>
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>A multidisciplinary approach has been embraced by our college long back. We have 11 programmes offered to the students in English as well as the vernacular medium Marathi. The students of Bachelor of Arts Programme choose the Core Course of Social Sciences and supplement it with Courses from languages. Students</p>	

<p>from all Programmes, learn Environmental Studies Course as a compulsory component. Students of Commerce faculty learn computerized accounting as a part of the Add on Course. As a part of the curriculum, a series of Guest Lectures is organized every year on Women Issues covering health, legal security, women empowerment. The Visual Arts Department conducts a Eco-friendly Clay Workshop for students from all disciplines . The Department of languages conducts various activitybased programme like workshops, poster exhibition, vachan katta, participation in film festivals. Economics department, Commerce department and Psychology Department organize exhibition on Financial Literacy, entrepreneurship and on mental health awareness. The Department of Geography organizes Geo Fest for geographical awareness amongst the students. We have planned to introduce Add on courses for students under CHETNA Centre. The modules are based on the current essential awareness relating to financial literacy, digital security, environment conservation, mental health, yoga etc.</p>
<p><b>16.Academic bank of credits (ABC):</b></p>
<p>SNDDT Arts and Commerce College for Women, Pune is a constituent college of the SNDDT Women's University, Mumbai. In this regard the Academic Bank of Credits, the College is following the protocol and guidelines given by the University. The college has encouraged the students to create the Academic Bank of Credit ID. Eighty five percent of the students have created their ABC id. Few students from the college have completed add-on courses from NPTEL-Swayam. The credits for these courses are added to their academic bank of credits.</p>
<p><b>17.Skill development:</b></p>
<p>The proactive initiatives our institution is taking to enhance the overall development of students reflect a holistic approach to skill-building. By conducting workshops, lectures, and skill-focused programs, we prioritize the growth of essential competencies. The emphasis on English communication skills, soft skills, employability skills, entrepreneurship skills, and courses like Tally, Basic Excel, and Advanced Excel ensures that students are equipped for professional success. Collaboration with educational soft skills providers and plans to establish more partnerships in the upcoming academic year highlight our commitment to staying relevant in an ever-evolving educational landscape. Additionally, the focus on women's empowerment aligns with broader societal goals of fostering gender equality. Organizing workshops and lectures on entrepreneurship for women</p>

<p>is a commendable step toward encouraging independence and self-reliance. These initiatives help equip women with the skills and confidence needed to take charge of their careers and contribute significantly to economic growth. The digital awareness program is another timely initiative, given the increasing importance of technological literacy in today's world. Ensuring students are proficient in digital technologies prepares them to meet the demands of the modern workforce. Overall, the combination of skill development programs, entrepreneurship training, collaborations with industry partners, and a focus on women's empowerment reflects a forward-thinking institution. This comprehensive approach demonstrates dedication to preparing students not only academically but also with the practical skills and mindset essential for success in their future endeavors.</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>As a constituent college of SNDT Women's University, SNDT Arts and Commerce College for Women has seamlessly integrated Indian Knowledge Systems (IKS) into its curriculum. Foundation courses, including "History as Heritage," prominently feature IKS topics, emphasizing India's rich cultural legacy. Unique programs like B.A. in Music and Bachelor of Visual Arts showcase the College's commitment to promoting Indian arts and aesthetics. To foster linguistic diversity, the College offers Bachelor of Arts programs in Marathi and Hindi, ensuring the preservation and adaptation of Indian languages. Indian arts, music, and culture are further celebrated through workshops, festivals, seminars, competitions, and traditional day celebrations. Literary content in both oral and written forms of languages is also actively introduced, enhancing students' cultural understanding and appreciation. In alignment with holistic and multidisciplinary education principles, the College has introduced Add-on and Certificate Courses under the 'CHETANA' course basket. These courses focus on Indian culture and heritage, offering students an enriching educational experience that connects them deeply with their roots while preparing them for a dynamic future.</p>
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>
<p>In tune with the mission of SNDT Women's University, the College is committed to provide varied courses to meet the socio-economic needs with human values and purposeful social responsibilities. social responsibilities. The college uses student-centric teaching and learning methodology. The curriculum is outcome-based. The curriculum delivery and assessment is planned to</p>

achieve the course objectives and outcomes. The focus is to measure students' outcome-based performance. The college has the following Programmes: B.A. B.Com. BCA BVA B.Com. with Accountancy and Finance In the college, there are 304 courses under various faculties. Few courses have theory cum practical subjects for example Psychology, Geography, Music, Visual Arts. B.Com with accountancy and Finance is a professional subject

Page 6/63  
27-07-2024 07:24:33 Annual Quality Assurance Report of SHREEMATI NATHIBAI DAMODAR THACKERSEY ARTS AND COMMERCE COLLEGE FOR WOMEN, Pune which provides internship to the students. Under each course, course outcomes are given. The course outcomes state the significant learning that the learner has achieved at the end of each semester. Under B.A. Programme seven specializations are offered. Under B.Com. programme two specializations are offered. The Programme outcomes (POs) stated are aligned with the graduate attributes. The co-curricular and extracurricular activities are interconnected to the various courses. Programme specific outcomes are stated for each programme. Interactive online and offline classes, one to one doubt clarifications, mentoring, remedial classes, use of IT tools like PowerPoint presentations and google classrooms, timely distribution of reading and supplementary material, guidance on how to prepare for examinations are some of the techniques to ensure outcome-based education. Other forms of support that students may need to reach their goals such as grievance cell and counseling services are also available. The assessment for each course is done according to the CO and PSO as well. At the beginning of the year, each teacher prepares a course outline. The course outline contains a teaching plan as well as an internal assessment schedule. Internal assessment is connected to Course Outcome

## 20.Distance education/online education:

SNDDT Arts and Commerce College for Women is proactively adapting to the blended mode of teaching, learning, and evaluation in alignment with NEP 2020. Faculty members are well-versed in using online platforms like Google Meet for classes. Each faculty member has an individual email ID provided by the University, and large-scale online events are conducted through the College's institutional login. All teachers effectively utilize Google Classroom for academic activities. They regularly participate in workshops and FDPs to enhance their ICT skills. Modern teaching tools, including PPT, H5P, and Padlet, are employed for effective content delivery and assessments. Faculty members share e-books and online reading materials in English, Marathi, and Hindi, ensuring inclusive access. Systems for conducting laboratory

practicals, including data collection and assessment, have been developed online. Students submit assignments and projects via Google Classroom, where they can also access previous years' question papers. Additionally, the Bharatratna Maharshi Karve Knowledge Resource Center provides access to online databases like ProQuest and Indiastat through secure credentials. With these advancements, the College is building a robust foundation for online and hybrid education, embracing the future of teaching and learning.

## Extended Profile

### 1.Programme

1.1	304
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1311
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	562
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	331
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1	27
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	33.02
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	94
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The College adheres to the Universityprescribed curriculum and ensures effective curriculum delivery through offline and online modes.</p> <p>The academic Calendar for 2023-24 was prepared alligning to the SNDT Women's University calendar prior to the commencement of the academic year.</p> <p>Syllabi of all courses areavailable on the college website.</p>	



The Time table committee sets the time table and then it is implemented and monitored by IQAC.

The mode of Curriculum delivery was offline in the year 2023-24. Various ICT platforms were also implemented to interact and deliver the curriculum.

Each teacher prepares a semester-wise Course Outline at the beginning of each semester which includes a teaching plan and submits the completion report by the end of the semester.

Each teacher uses the Google Classroom platform to deliver curriculum and study material and question banks, along with this, each teacher also shares supplementary material that includes various subject-related videos.

Each teacher keeps an online and offline teaching, learning, evaluation record and student attendance record which is veified by the IQAC

Students' feedback is collected, analyzed and reported to the Principal. The necessary action is taken on feedback received through the students on various Communication platforms.

Encouragement is given to the departments for innovative teaching methods.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sndtarts.ac.in/images/agar-2023-2024/1.1.1%20Effective%20Curriculum%20Delive%20II.pdf">https://sndtarts.ac.in/images/agar-2023-2024/1.1.1%20Effective%20Curriculum%20Delive%20II.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The learning process in education requires examination as its result. The teachers make an effort while teaching and it is reflected through student's performance in examinations. It is noted that if periodical tests are given to students the threat of examinations diminishes and they start performing in a better way. By continuous internal evaluation, students are aware about their strengths and weaknesses. It motivates students to develop good



study habits, to correct errors and to direct their actions towards the achievement of desired goals.

CIE aims to impart high consistency in learning procedures to help the learners identify the challenges faced in education.

The academic calendar of the year 2023-24 is available on the college website. Teachers refer to this calendar and design weekly teaching schedules. Week wise calendar is prepared which is displayed to students through Google Classroom.

CIE-1 and CIE-2 are conducted in the second and third week likewise four tests are taken. Internal tests and projects are assigned to the students.

CIE tests are conducted online and offline. The feature of the test changes according to the nature of the subject. Weekly submission of practical assignments is done in the form of CIE in the Drawing and Painting department.

The results of these CIE internal tests are conveyed through Google Classrooms and notice boards. This gives them a chance to qualify for the final exam and also a chance to improve their performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sndtarts.ac.in/igac/Doc/Academic%20calenders/FINAL_Academic_Calendar_2023-24.pdf">https://sndtarts.ac.in/igac/Doc/Academic%20calenders/FINAL_Academic_Calendar_2023-24.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

146

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

**during the year**

142

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college integrates crosscutting issues through curriculum. We have unique courses designed for women such as Status of Women in Changing India, Current Concern, History as heritage, Environment studies etc. All these are compulsory courses in B.A., BVA and B.Com. The syllabus of languages includes Human values and Gender related various topics. Syllabus of Social Sciences includes environment sustainability, Human values, Women empowerment and Professional ethics. In addition to these we have enrichment courses like Business ethics and Professional values for Commerce, BAF and BCA students. In academic year 2023-24 we have celebrated Constitution day, Yoga day, Women's day and National integrity and Unity related activities.

The compulsory course 'Environment Studies' introduces its multidisciplinary nature and emphasizes renewable and non-renewable resources and problems associated with the environment. In the course students study Environment protection act, Wildlife protection act and Forest Conservation act and awareness is created in students about conservation of nature, Wildlife management and Ecosystem.

While teaching the syllabus relevant topics related to human values, professional ethics, gender issues, environment and sustainability are discussed and students are given up to date information. In this way we strive to create awareness among our students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sndtarts.ac.in/feedback_23-24.html">https://sndtarts.ac.in/feedback_23-24.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**2220**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

294

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment of the academic performance of the students is done on the basis of marks obtained in the previous year's external and internal examination, participation in the classroom discussion. This helps in identifying the advanced and slow learners.

### Slow Learners

1. Special attention is given to the academically weak students:
2. Bridge Courses as per the need
3. Remedial sessions if required
4. Provision of study material, notes

5. Discussion on Question banks and previous years question papers

6. Provision of Counselling services to the students having specific problems by the Psychology Department.

### 7. Mentoring

### Advanced Learners

Initiatives for holistic development of the advanced learners:

1. Special efforts are taken for the advanced learners to achieve success at the University level. Every year College students are the rank holders in the University merit list.
2. Guidance for participation in intercollegiate research paper competitions, conferences, seminars. The Psychology Department students present papers at the national level annual conference.
3. Encouragement to participate in G.K. Quiz, essay

competitions, debate, elocution, etc. at the University and College level.

4. Participation in Personality contest
5. Encouragement to participate in exhibitions, Poster competitions for the Visual Art department students. Encouragement for participation in music concerts organised at regional, State level for the Music Department students.
6. The Quality Circle members organize various activities including student - led Annual Social Gathering.

File Description	Documents
Link for additional Information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/2.2.1%20advanced%20and%20slow%20learners_Website_2023-24.docx.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/2.2.1%20advanced%20and%20slow%20learners_Website_2023-24.docx.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1311	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various teaching methods are used by the faculty members which are aligned with the attainment of learning outcomes of the courses taught in the SNDT Arts and Commerce College.

### 1. Experiential Learning:

Study tours/field visits- Geography, Psychology, Economics, BVA, Hindi, Marathi Departments

Demonstration - Psychology, Commerce and BVA Department

Workshop - BVA, Music and Marathi Department

## Internship - BAF

Online 'Stock market challenge' for the Commerce students

Survey - Geography and Economics Department

Laboratory practicals - Psychology, Geography, Computer  
Application and Fine Arts Departments

Films screening - English, Hindi and Psychology department

Podcasts - Psychology department

## 2. Participative Learning:

Exhibitions - Economics, Geography, Psychology, BVA, and  
Department of Languages

Meet the Author / Poet - Marathi Department

Manthan and theme - based programs by the Music Department lead to  
learning and application of knowledge

Group, Individual projects and presentations -undertaken by most  
of the Departments

Guest lectures, interviews of the experts - all Departments

Alumni talks - Economics and BVA Department

Group Discussions - Psychology

Flip Classroom - Psychology

Reinforcement survey of school children - Educational Psychology

## 3. Problem-solving:

Problem-solving sessions - Accounting, Mathematics and Taxation

Case studies and presentations - related to mental health problems  
are undertaken by the students of the Psychology Department



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/2.3.1%20Student%20centric%20methods%20Final.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/2.3.1%20Student%20centric%20methods%20Final.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To encourage usage of ICT tools Computers facilities, Laptops, internet, lan, smartboard, camera, CDs and DVDs, scanner, LCD projectors, softwares MS Office are made available for teaching.

- Study material is shared on Google classrooms and for assessment.
- Commerce Department teachers use YouTube links, PPTs, and open source sites. Some of them use NPTEL, EPG Pathshala Swayam, and Microsoft one-note for teaching and learning. Online certificate courses offered by Infosys Springboard were conducted by the Department of Commerce.
- Faculty members in the language Departments show YouTube videos, films, share links of the stories and articles. Edu flow lectures are also used for supporting the teaching learning process.
- In the Social Sciences, Padlet, YouTube channel, Swayamprabha, the links of YouTube videos, articles, and Government reports, Jamboard, GIS software are used.
- The Departments of Fine Arts share links of Facebook, YouTube videos, e-PG-Pathshala. The Music department has a Facebook Page which has 1300 followers. Self -prepared audios are shared by the course teachers with the students. These tools enrich the learning experiences of the students.
- Question banks, previous year question papers and revision material are shared on the Google Classroom.
- For online evaluation, Google Forms, Testmoz are used. All the permanent faculty members conduct CIEs and tests through Google Classroom.

## Outcome of the practice -

To survive in the competitive world, the accessibility to study & reference material for the students has increased.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sndtarts.ac.in/eresource.html">https://sndtarts.ac.in/eresource.html</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

247

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College offers a semester pattern. The examination scheme is 25 marks for internal examination and 75 marks for Semester end examinations. Minimum passing marks are 09 and 26 respectively.

Mechanism of internal assessment -

For each course internal evaluation has 2 two parts -

Part A - Two written /online tests of 15 marks each

## Part B - Two projects / assignment for 10 marks each

Out of two tests of 15 marks and out of two assignments of 10 marks the best score will be considered for calculation of internal marks of the student.

### Transparency

After every internal test the course teacher gives a feedback of marks to the students. The corrected answer-scripts are shown to the students. Subject teacher guides the students regarding improvement in writing answers. Signatures of the students are taken on the internal assessment mark lists of each course so that any mistake/ discrepancy in the entry of marks gets corrected immediately. The teachers also post internal test mark-sheets on the Google classrooms. If any student has concerns or grievances regarding the internal assessment then she is given an opportunity to raise the issue with the course teacher and the higher authorities.

### Outcome -

This mechanism helps to evaluate the students on various parameters and to achieve the objectives of the CIE. This also minimizes the grievances related to internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/images/student/Internal%20Examination%20Policy%20.pdf">https://sndtarts.ac.in/images/student/Internal%20Examination%20Policy%20.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a mechanism for time bound redressal of examination related grievances. The examination related grievances are handled at the College or at the University level depending on the nature of grievances. The grievances related to internal assessment are resolved by the College Grievance Committee.

Some of the issues raised by the students regarding examinations relate to absent remarks or incorrect entry of marks of internal examination on the University mark sheets of the students, wrong

entry of names, subjects, discrepancies in the names of the courses selected on the hall tickets.

### Transparency

The Academic code of conduct is displayed on the College website which includes rules of examination. Students' Grievance cell policy of the College is also displayed on the website. In case of grievances regarding internal assessment, the student can approach the concerned teacher, Head of the Department, College Grievance Committee and the Principal to get it resolved.

### Time bound, efficient procedure

After receiving the written notice of grievance relating to examination, the records relating to the internal evaluation are verified from the evidence collected. Rectifications of any error in recording the marks are done immediately. The grievance case is resolved within a period of 15 days from the receipt of the written notice. The University Examinations related grievances are forwarded to the Director, Board of Examination and Evaluation and time to time follow up is taken for timely redressal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/studentcorner/Students'%20grievance%20cell%20policy.pdf">https://sndtarts.ac.in/studentcorner/Students'%20grievance%20cell%20policy.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Five degree programmes with 304 courses are offered by our College. As our College is the constituent College of the SNDT Women's University, we follow the curriculum of the University. The Courses under each programme are designed to achieve POs and

PSOs. For formulating COs and LOs Bloom's taxonomy is used as a guiding principle. The COs of Compulsory English course focus on the development of communication skills. For the Commerce Programme, Accountancy and Mathematics courses intend the learners to understand the rules of recording the transactions and evaluate the data. For BCA courses and for the applied component in the Arts faculty, the COs are focused on the application, analysis aspect. The focus of the foundation courses is on acquiring knowledge, understanding our rich culture. Application and creativity aspects are important in the COs of Fine Arts courses.

#### Mechanism of Communication of COs and POs -

1. The POs, PSOs and COs are displayed on the College website.  
Page 22/63 27-07-2024 07:24:34 Annual Quality Assurance Report of SHREEMATI NATHIBAI DAMODAR THACKERSEY ARTS AND COMMERCE COLLEGE FOR WOMEN, PUNE
2. The POs, PSOs and COs are discussed in the Departmental meetings.
3. Google Classrooms are used for communication of Course outcomes.
4. LOs are stated in the subject wise course outlines. They are communicated through google classrooms.
5. Expected Course outcomes are discussed by the teachers in the class.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sndtarts.ac.in/programs.html">https://sndtarts.ac.in/programs.html</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the level of attainment of POs, PSOs, COs direct and indirect methods are used.

Direct method - The formal examination system is used for assessment of COs. Two types of examinations are conducted in the

College.

A. Internal assessment - 25% weightage

B. Semester End Examinations - 75% weightage

For internal evaluation written tests, projects, online tests and assignments, etc. are used. The Learning Outcomes for each course are given in the course outline. CIEs are used for assessment of LOs. Formative assessment done at the end of each semester is linked to COs. The annual average pass percentage is the quantitative yardstick of COs attainment. To measure PSOs, COs result analysis is done by each Department. Participation in curricular activities like field visits, fests, exhibitions, conferences help to develop a sense of cooperation, organizational skills which are a component of PO attainment.

Indirect methods - Feedback analysis - The feedback is collected from the stakeholders like students, parents, alumni and teachers. The students' feedback is taken on the teaching quality. It indicates gaps in COs and PSOs, strengths and limitations of teaching learning quality. Feedback analysis is communicated to the principal, the teachers for the necessary action. Some students are placed in the industries and commercial organizations whereas some continue with higher education. These are important indicators of attainment of PSOs. Teachers find qualitative improvements amongst the students from entry point to exit point. Parents' feedback is indicative of positive change in their wards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sndtarts.ac.in/images/agar-2023-2024/2.6.2%20Manual.pdf">https://sndtarts.ac.in/images/agar-2023-2024/2.6.2%20Manual.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

250

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/Annual%20Report%20Performa%202023-24%20%20English%20Compile.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/Annual%20Report%20Performa%202023-24%20%20English%20Compile.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://sndtarts.ac.in/images/aqar-2023-2024/sss\\_2023-24.docx.pdf](https://sndtarts.ac.in/images/aqar-2023-2024/sss_2023-24.docx.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

## 5.0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**



2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://icssr.org/sites/default/files/2023-01/results-special-call-tribes.pdf">https://icssr.org/sites/default/files/2023-01/results-special-call-tribes.pdf</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Activities are carried out to develop a sense of social service, civic responsibility, and leadership qualities, which grow in them the ability to work as a team.

and build good citizens for our society. The NSS and the NCC units of the College are organizing extension programs in the neighborhood. A special residential one-week NSS camp was conducted and several extension programs were carried in the camp. Our NSS department conducted 25 programs. like International Yoga Day, Induction and inauguration for newly

admitted students, a cleanliness drive, a tree plantation program, a leadership camp, and a workshop on making eco-friendly clay Ganesha idols. NSS students participated in a workshop on interacting with Grandparents organized by the Red Cross in Matoshri's old age home. Two NSS volunteers participated at the State level camp of the Republic Day camp. The NCC unit also regularly conducted cleanliness campaigns, rallies, and awareness programs on their Sunday parades.

NCC cadets and statue cleaning on public places. conducted yoga and pranayama programs for fitness for all NCC cadets and their families. As per order of 2 Mah. Girls BT, Pune cleanliness of Statue of freedom fighters at Sarasbag in Pune was conducted. NCC Cadets participated in various camps like Ek Bharat Shreshtha Bharat, Army Attachment, SSB Capsule, Basic leadership camp, and Thal Sainik camp.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/student.html">https://sndtarts.ac.in/student.html</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4604

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

7

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College occupies sprawling 62,942 sq. meters of campus area, with heritage building spanning 3,150 sq. meters, showcasing 107 years of architectural legacy. It is a Divyang-friendly institution, ensuring accessibility for all students.

The College offers diverse academic resources, with 11 departments supported by 29 LAN-enabled classrooms. Classrooms are equipped with modern teaching aids, including 5 wall-mounted and 1 movable LCD projectors, portable sound systems, and collar microphones in select rooms. Institution features three audio-visual seminar halls connected to Internet, with one hall boasting a smartboard.

Specialized laboratories enhance hands-on learning across disciplines:

- The Psychology Department is equipped with apparatus, psychological tests, and models of human sense organs.
- Geography Department students have access to GIS software-enabled computers, GPS devices, maps, weather reports, and geological samples.
- Music Department boasts a collection of 300 LPs, 1,000 cassettes, sound systems, and various musical instruments.
- Drawing and Painting department offers variety of tools, including drawing boards, easels, focus light, and demonstration materials.
- The College also maintains two well-equipped Computer Labs with internet access, licensed software, and essential peripherals.
- As a constituent College of SNDT Women's University, it

provides comprehensive library services through the Knowledge Resource Centre, with KOHA software, two reading halls, and dedicated staff carrels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/agar-2023-2024/Infrastruture%20and%20Physical%20Facilities.pdf">https://sndtarts.ac.in/images/agar-2023-2024/Infrastruture%20and%20Physical%20Facilities.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College is committed to fostering the holistic development of its students by providing comprehensive facilities for cultural, sports, and fitness activities. These resources are continually upgraded to meet growing demands of students.

#### Cultural Facilities:

College offers dedicated open stage and two seminar halls for cultural events, prize distribution ceremonies, and exhibitions, which are often held in the open area of the College premises. Auditoriums are also available for various events as needed. Department of Drawing and Painting organizes competitions, while the open stage is utilized for events such as Yoga Day celebrations.

#### Sports Facilities:

The College provides a range of facilities for both indoor and outdoor sports. There are two sports grounds, one measuring 28 meters in length and 15 meters in width, and the other covering 2,915 square meters. An artificial climbing wall adds to the adventure sports offerings. The college equips students with necessary sports gear and training for participation in intercollegiate, zonal, university, state, and national athletic meets. For indoor sports, a badminton court and an outsourced coach are available to students.

Gymnasium: The college features a well-equipped gymnasium, covering 185 square meters. This multi-station facility includes various fitness equipment, along with separate changing rooms and

washrooms for convenience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/agar-2023-2024/Facilities%20for%20Indoor%20and%20Outdoor%20Activities.docx.pdf">https://sndtarts.ac.in/images/agar-2023-2024/Facilities%20for%20Indoor%20and%20Outdoor%20Activities.docx.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

29

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/igac/pages/4.1.3.html">https://sndtarts.ac.in/igac/pages/4.1.3.html</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bharatratna Maharshi Karve Knowledge Resource Centre, Pune Branch (BMK-KRC) is effectively maintained by adding new books, renewing subscriptions of the journals and databases throughout the year. BMK-KRC, Pune Branch is fully automated with the integrated library management system (ILMS) of KOHA, version 23.05.06 and been effectively utilized to provide seamless access to the whole range of resources in all formats.

Since 2011, BMK-Knowledge Resource Centre was using SLIM21 library Software as an automated Integrated Library Management System. It was upgraded with Koha 23.05.06 in the year 2023. BMK-Knowledge Resource Centre team implemented the KOHA on Cloud. We migrated about 100000 bibliographic records and 4000 student records from SLIM21 to KOHA ILMS. We also integrated the bar code scanner and book label printing software with KOHA. The OPAC page, being the gateway to library collection, shows the kind of knowledge-store that exists in the university. The entire collection of our library can be accessed through <http://sndtplibrary.ourlib.in/cgi-bin/koha/opac-main.pl>. The key functions of the library automation, are acquisition, cataloguing, circulation, serials control, acquisition, Course management, reports and reference service.

The Knowledge Resource Centre maintains the record of issuing, returning and renewing books and other library material using KOHA Software. This software makes it easy for the members to search books, journals and other library material. The admin of the KOHA Software can easily get the usage report.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://sndtplibrary.ourlib.in/cgi-bin/koha/opac-main.pl">http://sndtplibrary.ourlib.in/cgi-bin/koha/opac-main.pl</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**6.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**267**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates and purchases IT facilities and latest technology in computing. College upgrades hardware, software and allied IT facilities. College provides three computer laboratories with leased line internet connections and BSNL Fiber internet connections along with two printers and one scanner. 25 MBPS leased line of Joister Infoserve Pvt. Ltd is provided by SNDT Women's University. There is one Computer and one printer in IQAC Room. 100 MBPS BSNL Broadband Fibre Internet connections along with Wi-Fi were purchased in year 2018-19 and it is in use till date. Five LCD projectors; out of which one was purchased in year 2022-23. There are 5 wall-mounted in three Seminar Halls and Two classrooms comprising internet connectivity and sound systems.

There is one movable LCD Projector and Interactive Smart Board with speakers in classroom and Seminar Hall in 2018-19. All classrooms and laboratories are LAN-enabled. College website is regularly updated. Six computers and One Collar mike was purchased. 60 computers were donated by Indrani-Balan Group. SSD and 8 GB Ram were installed in 21 computers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/IT%20Facilities.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/IT%20Facilities.pdf</a>

#### 4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.83

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of classrooms and laboratories is requested through the Principal, with work orders finalized after inspection and consultation with the Accounts Section. Payments are sanctioned by Principal and Purchase Committee upon completion, and major expenses require university approval.

Annual Maintenance Contracts (AMCs) for equipment are renewed

yearly. Classrooms and labs are regularly cleaned and maintained, with repairs conducted as needed. Dead stock registers are updated annually, and antivirus software is periodically renewed.

Knowledge Resource Centre (KRC) provides students with membership, allowing them to borrow up to four books for one week. KRC uses KOHA as its Integrated Library Management System (ILMS) and OPAC. It offers access to computers, the internet, reading halls, and Braille and audio-visual materials for Divyang students. KOHA software maintenance is covered by an AMC, and the KRC is regularly cleaned, fumigated, and repaired.

Students use sports grounds and the gymnasium based on designated time slots for practice, tournaments, and adventure camps. Sports and gym equipment are maintained and repaired as needed. As constituent College of SNDT Women's University, Pune campus infrastructure, including sports grounds, gymnasium, and hostel, is managed by the Estate and Engineering Department. The hostel provides on-call medical services and 24-hour security for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/footer/Doc/downloads/College%20Policies/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_support_facilities.pdf">https://sndtarts.ac.in/footer/Doc/downloads/College%20Policies/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_support_facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

225

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

30

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sndtarts.ac.in/igac/Doc/CWI/c5/5.1.3%20Skill%20Enhancement%20for%20Web%20Site.pdf">https://sndtarts.ac.in/igac/Doc/CWI/c5/5.1.3%20Skill%20Enhancement%20for%20Web%20Site.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

158

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

158

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students are vital stakeholders in your college's educational framework, and its proactive efforts to engage them in institutional life are truly commendable. The focus on inclusivity is evident in the active participation of students in administrative, co-curricular, and extracurricular spheres.

The involvement of the General Secretary in key bodies such as the Internal Quality Assurance Cell and the Student Grievance Cell highlights the institution's commitment to integrating student perspectives into decision-making processes. This approach not



only empowers students but also nurtures their sense of responsibility and representation within the university context.

Students' dynamic engagement in co-curricular activities, event organization, and volunteering demonstrates a holistic approach to their development. This not only enriches their academic experience but also fosters a vibrant community spirit.

The Quality Circle, with representation from diverse categories, stands as a testament to an inclusive leadership structure. By adhering to government guidelines, the circle ensures that student voices effectively advocate for class-specific needs, contributing significantly to the institution's continuous improvement.

At its core, the Quality Circle promotes democratic principles and leadership skills, aligning with the goal of shaping well-rounded individuals. Through opportunities for personality development, leadership training, and communication enhancement, it provides a platform for students to express their ideas and concerns, creating a responsive and student-centered educational system.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/agar-2023-2024/5.3.2%202023-24%20Representative.pdf">https://sndtarts.ac.in/images/agar-2023-2024/5.3.2%202023-24%20Representative.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

194

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our alumni association serves as a cornerstone of support and inspiration for current students, contributing invaluable expertise and guidance that extends far beyond traditional boundaries. While not involved in financial contributions, alumni play a pivotal role as resource persons in various programs, shaping transformative student experiences.

Through initiatives like guest lectures, career panels, workshops, and mentorship programs, alumni bring practical insights and real-world perspectives into the academic environment. These engagements deepen students' understanding of their chosen fields, instilling a sense of purpose and possibility in their educational journey.

Notably, three of our alumni have successfully passed the MPSC examinations and will soon be serving the Government of Maharashtra. To celebrate their achievement, we invited them to our college, where they serve as inspiring role models for our current students. Their success stories underscore the potential of hard work and determination, motivating students to aspire for excellence in their own pursuits.

By bridging the gap between academia and industry, alumni facilitate invaluable networking opportunities, provide career guidance, and offer mentorship that equips students to navigate both academic and professional challenges with confidence.

As we celebrate the profound impact of alumni contributions, we

honor the collective spirit of mentorship, collaboration, and lifelong learning that enriches our vibrant academic community.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/5.4.1%20Alumni%20Association%202023-24%20new.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/ 5.4.1%20Alumni%20Association%202023-24%20new.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The SNDT Arts and Commerce College for Women, Pune, holds the distinction of being the first women's college in South-East Asia. Founded 107 years ago under the visionary guidance of Bharatratna Maharshi Dr. Dhondo Keshav Karve, the institution stands as a beacon of women's empowerment. It operates as a Constituent College of the SNDT Women's University, Mumbai.

College Vision: Empowering Women is a Source of Infinite Strength

Every decision at the College, from routine administration to policy formulation, reflects its unwavering commitment to enriching and empowering students. Offering a wide spectrum of academic programs for women, from fine arts to technology, the institution provides holistic education designed to foster personal and professional growth.

The College Development Committee (CDC), Internal Complaints Committee (ICC), and Internal Quality Assurance Cell (IQAC) actively engage external professionals and industry experts, ensuring a well-rounded and practical academic experience.

The curriculum emphasizes themes of gender equality and women's empowerment. Guest lectures are regularly organized to raise awareness of gender-related issues. Students are encouraged to participate in inter-collegiate and inter-university academic, extracurricular, and co-curricular competitions to refine their skills and broaden their horizons.

Socially relevant research projects are undertaken to nurture responsible citizens committed to societal development. The dynamic atmosphere of the College is further enriched by the contributions of its NSS and NCC units, which play a vital role in instilling a sense of discipline and community service among students.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/Vision_Mission.html">https://sndtarts.ac.in/Vision_Mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College demonstrates effective leadership through decentralization and participative management, employing a committee-based organizational structure. Five key stakeholders—teachers, administrative staff, students, employers, and parents—actively participate in decision-making. This inclusive approach ensures representation across statutory and non-statutory committees, fostering robust decentralized mechanisms.

Committees operate on fixed schedules, facilitating prompt policy reviews and decision implementation. Permanent teachers serve fixed tenures, enabling meaningful contributions to administrative processes. Regular meetings of the Admission and Examination Committees ensure smooth academic and administrative operations.

The College addresses campus concerns through an Internal Complaints Committee, Grievance Committee, and Anti-Ragging Cell. The Student Council actively organizes cultural, co-curricular, and extracurricular events, enriching campus life.

Engagement with alumni and the Parent-Teacher Association includes regular meetings to gather feedback, enhancing the teaching-learning experience. Employers' input is integral to aligning

curricula with industry needs, improving graduates' employability. Parents' feedback addresses students' needs, improving campus facilities and academic support.

Through decentralized decision-making and active stakeholder participation, the College ensures its programs meet industry standards while fostering a supportive and dynamic campus environment. These practices reflect a commitment to continuous improvement and holistic development.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf">https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College exemplifies effective leadership through decentralization and participative management, employing a committee-based structure involving teachers, administrative staff, students, employers, and parents in decision-making. Representation from all stakeholders across statutory and non-statutory committees ensures robust and inclusive governance.

Committees convene on predetermined schedules, facilitating prompt decision implementation and regular policy reviews to identify areas for improvement. Permanent teachers serve fixed tenures, enabling meaningful contributions to administrative processes. Regular meetings of the Admission and Examination Committees ensure smooth academic and administrative operations.

The College has established an Internal Complaints Committee, Grievance Committee, and Anti-Ragging Cell to address concerns and maintain a supportive environment. Actively aligning with the National Education Policy (NEP), the institution conducts workshops and lectures to familiarize stakeholders with NEP provisions, fostering innovation and professional development.

The Student Council plays a vital role in organizing cultural, co-curricular, and extracurricular activities, enriching campus life. The College also engages registered alumni and the Parent-Teacher Association through regular meetings to gather feedback and

enhance the teaching-learning experience.

Employers' and parents' feedback shapes institutional practices, aligning academic programs with industry needs and societal expectations. These collaborative efforts refine curricula, improve employability, and address students' needs, ensuring a dynamic and inclusive educational environment.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College adheres to a statutory organizational structure as mandated by regulations from both the Government and the University. The principal serves as the Institutional Head. Each faculty is managed by dedicated Heads of Departments, while administrative responsibilities in the College office are collectively overseen by Senior Clerks and the Principal. Additionally, the College designates a Hawaldar to supervise the Class IV support staff.

To address various student-related activities, the College has established dedicated committees. These committees play a pivotal role in effectively implementing and monitoring admissions, examinations, and cultural activities. The Purchase Committee, Budget Committee, College Development Committee, and IQAC actively oversee and evaluate the College's overall functioning. This structured governance framework ensures efficient management and contributes to the smooth operation of the institution.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/codeofconduct.html">https://sndtarts.ac.in/codeofconduct.html</a>
Link to Organogram of the Institution webpage	<a href="https://sndtarts.ac.in/NAAC/IOACInitiatives/Organogram.pdf">https://sndtarts.ac.in/NAAC/IOACInitiatives/Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has introduced various welfare schemes to support the well-being of teaching and non-teaching staff. These initiatives provide financial security, healthcare benefits, and additional support services.

All permanent staff contribute to the Government's Provident Fund (GPF/PF) and the Defined Contribution Pension Scheme (DCPS). Non-teaching staff are eligible for a festival advance, while all staff members can avail of hometown travel once every four years. Medical reimbursement for staff and dependents is provided as per government rules, and health check-up camps are regularly organized.

The college facilitates membership in the Co-operative Credit Society of SNDT Women's University, offering loan services to

staff. Permanent Class IV employees receive uniforms every two years, along with a washing allowance. Employment on compassionate grounds is extended to the children of employees who pass away or become disabled during service.

This year, all support staff received the festival advance and uniform allowance. These measures underscore the college's dedication to fostering a supportive and inclusive environment for its staff and students.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/student.html">https://sndtarts.ac.in/student.html</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The College implements an annual performance appraisal system for both teaching and non-teaching staff. Staff members are required to complete annual confidential reports, which are reviewed by designated reporting and reviewing officers before being submitted

to SNDT Women's University. To streamline the process, the College has developed separate forms for teaching and non-teaching staff, simplifying the task for reviewers.

For teaching staff, the appraisal process includes an assessment based on Academic Performance Indicators (API). This evaluation is conducted annually by the Heads of Departments and the IQAC Coordinator. The completed API forms are then submitted to the API Scrutiny Committee of SNDT Women's University for promotions under the Career Advancement Scheme (CAS).

Additionally, the College collects online feedback from students during January and February on various aspects of teaching, learning, and administration. The feedback is analyzed and utilized for appraising the performance of teaching and non-teaching staff. The Principal shares the results with the faculty, offering suggestions for improvement when necessary. This comprehensive system ensures accountability and encourages continuous performance enhancement.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/sss_2023-24.docx.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/sss_2023-24.docx.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

compliance and transparency in financial management.

As a Constituent College of SNDT Women's University, Mumbai, the College's financial audits are conducted under the oversight of auditors appointed by the University, ensuring both internal and external accountability.

The audit process is systematically structured. Internal audits are conducted according to procedures established by the appointed internal auditors, while external audits follow the schedules and protocols determined by the Statutory Auditors of the University. External auditors rigorously review financial records, including income and expenditure, banking transactions, fee collections, and

salary registers. They also scrutinize bills and vouchers related to revenue and capital expenditures. Finalization of the College's financial statements occurs only after approval by the external auditors.

Funds allocated for NSS activities by the Department of Student Development undergo a separate audit process conducted by the University. The College employs a robust three-tier financial audit system comprising Internal, External, and Government Audits.

Audit objections are addressed systematically. While major objections are uncommon due to adherence to standard accounting codes, minor issues raised by internal auditors are resolved through discussions and internal reviews. Policy-related objections are referred to the Finance and Accounts Section of SNDT Women's University for resolution, ensuring

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.86

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds through various sources, including salary grants from the Government of Maharashtra and development grants from the University Grants Commission (UGC) for specific

schemes. Additional financial support is received under government-sponsored SC/ST/OBC scholarships, as well as for NSS and NCC programs. A significant portion of funds is generated through fees collected from students. As a constituent college of SNDT Women's University, the college maintains its accounts through the university's centralized accounting system using the Unsuited software. The university authority ensures effective and efficient utilization of funds, supported by proper sanctioning and auditing mechanisms. Statutory auditors of the university oversee the appropriate use of funds received by the college. Financial assistance under UGC schemes is utilized in compliance with UGC guidelines, with utilization certificates submitted, and NOCs obtained as required. Similarly, research project grants are managed according to the respective agency guidelines, with proper documentation submitted. Fees from non-grant courses are allocated toward salary payments for teaching and administrative staff. Separate accounts are maintained to distinguish between grant and non-grant programs, ensuring transparency and accountability in financial management.

File Description	Documents
Paste link for additional information	<a href="https://www.sndt.ac.in/pdf/downloads/fao-section/budget-estimate-coding-structure.pdf">https://www.sndt.ac.in/pdf/downloads/fao-section/budget-estimate-coding-structure.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The continual actions of the Internal Quality Assurance Cell (IQAC) are undoubtedly a significant factor in the development of our academic and administrative systems of college. It plays the role of a catalyst in institutionalizing quality assurance strategies and processes. The policy for submission and verification of documents for finalization of admissions was reframed to ease the procedure for online admissions. In the academic year 2023-24, the number of students admitted was 1311. With the focus on implementing NEP 2020 in the year 2024-25, lectures and orientation programs were conducted for students and faculty members. A few departments conducted add-on courses of 2/4 credits offered by CHETNA. IQAC organized workshops, student-led conference on Gender sensitization, Ethics, PCOs for students and

workshops for faculty members such as workshop on how to create SOPs, a workshop on 'Vidwan Database', Use of ICT Workshop, a Special Lecture on "How to Publish Research Papers in UGC care listed journals". IQAC planned, organized and executed necessary programs for institutionalizing the quality assurance strategies in the academic year 2023-24.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/IQAC%20Report%202023-24.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/IQAC%20Report%202023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Providing student centric education is the main objective of SNDT Arts and Commerce College. The teaching-learning process in the College is reviewed by the IQAC from time to time to achieve this objective. Teaching plan implementation, various teaching methodologies and evaluation methods used by the faculty members are reviewed regularly by IQAC of the College. To measure effectiveness of teaching and learning process students' feedback and result analysis are used. The feedback analysis is useful in evaluating a teacher's performance for the purpose of career advancement. To measure teaching quality five parameters are used in the College. They are communication, regularity, syllabus completion, inputs beyond the syllabus, and availability of a teacher for the students. At the end of each semester, result analysis is done and need based measures are taken by the course teachers. The IQAC reviews Internal Evaluation policy every year. In the beginning of each academic year, the internal evaluation Policy is communicated to the students through Google Classrooms and college website. Google classrooms are extensively used to post study material, additional reading material and CIEs. E-resources such as Links for National Digital Library, SWAYAM, and other resources are also shared by the faculty members through Google classrooms.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/feedback_23-24.html">https://sndtarts.ac.in/feedback_23-24.html</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sndtarts.ac.in/images/agar-2023-2024/IQAC%20Report%202023-24.pdf">https://sndtarts.ac.in/images/agar-2023-2024/IQAC%20Report%202023-24.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### **1. Safety and Security:**

**Protected Campus:** The campus of the college is fully protected and fenced. The visitors are not allowed without permission of higher authorities of the institutions. If some work is concern with the institution or related to student arises then the security ask to the authorities to give entry or not and they ensures the information is written in the visitors book.

**CCTV Surveillance:** The College hasCCTV cameras fixed at various

locations and complete premises of college is in the full coverage of the cameras fixed at different location. Security Staff: There is 24 hours' security in the college campus as well as on both gates.

**2.Counselling Cell:** The college has Counselling cell which addresses the problems related physiological, emotional, social and family issues, stress related to study and phobia etc.Mentor system is implemented in the college under which teachers are allotted students to mentor for academic and personal counselling.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/Action%20Plan.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/Action%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/7.1.1.1.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/7.1.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management:**

The college has implemented an operative solid waste management system, with separate bins placed on the premises and in classrooms for the collection of solid waste. Waste papers are sold to a vendor specializing in paper pulp production, which



provides a recycling certificate. In the office, paper usage is enhanced through recycling and reusing both sides of the paper. Non-functioning tube lights and broken glass are systematically separated at the college level and then handed over to Pune Municipal Corporation for proper disposal.

The Hostel Mess actively segregates wet and dry food waste in designated bins, subsequently delivering it to Pune Municipal Corporation for disposal. The library adopts a sustainable approach to solid waste disposal, offering books for free in an activity known as "Pick-up Me." A big trench is excavated on campus, and the sun-dried mulch is deposited into it. The resulting compost is utilized for the garden in the yard.

#### Liquid waste management:

The college demonstrates a systematic approach to liquid waste management through the regular maintenance of taps, drainage systems, and water pipelines. Waste water is systematically discharged into the designated drainage network, avoiding any disposal in open areas. The campus is equipped with a well-maintained underground drainage system that is seamlessly connected to the primary drainage network of the Pune Municipal Corporation. The administrative staff diligently monitors the drainage and waste water pipelines for any signs of leakage and promptly reports such issues to the relevant authorities for timely corrective measures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sndtarts.ac.in/images/aqar-2023-2024/7.1.3%20Geo-Tagged%20Photographs%20of%20Facilities%20in%20the%20Institution.docx.pdf">https://sndtarts.ac.in/images/aqar-2023-2024/7.1.3%20Geo-Tagged%20Photographs%20of%20Facilities%20in%20the%20Institution.docx.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution**

**E. None of the above**



<b>system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The framers of the Constitution particularly emphasize the values of tolerance and harmony, especially with regard to cultural, regional, linguistic, communal, and socio-economic diversities. Making this a primary key of the institution, the College fully insists on providing a peaceful and inclusive environment to the students as well as its employees. In every academic year, students from other states are admitted to the college. It helps to encourage the local students to get acquainted with the culture, and thoughts of other states. Students of other states also learn the environment and local culture of the home institution. In our college, education is provided to first-generation learners. This initiative was taken to maintain socio-economic tolerance and harmony. The College has diversity in the age groups of the students as well. Most of the students are from the 18 to 25 years age group. College helps these married students shape their careers as per their choice. We have celebrated the 108th year as a foundation day. The topics related to social,</p>
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cultural, and linguistics are incorporated in the syllabi on music, visual arts, and languages, viz. Marathi, Hindi, and English. The Department of Visual Arts provides a dissertation option for graduating students, with the focus of the topic centered around cultural diversification. NSS volunteers and NCC cadets actively contribute to fostering social harmony within society by engaging in a variety of outdoor activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Freedom, equality, brotherhood, justice, national unity and solidarity, secularism, socialism, and democracy; are the basic rights given to the Indian citizen by the Indian Constitution. Along with these rights, the Indian Constitution includes eleven duties of Indian citizens. Smt. NathibaiDamodarThakarsy Women's University is committed to creating a society that is cultured, distinguished as well as equitable, united, and equitable in a justice and equitable way through the reformist vision of the establishment. Students have to know the nature of the Indian Constitution; its purpose is to ensure that its objectives are displayed in the college. India's Independence Day and Republic Day are celebrated every year in college. The introduction of the Constitution is also addressed in Republic Day and the Assembly of the College. NCC and NSS Both these units work to maintain national unity, equality and various services related to their various programs; Contests like essay, and poster making are organized to raise awareness of voter rights and duties. The various courses in the college complement to Indian Constitution. The Foundation courses offered to BA students include papers on women in changing India, Personality Development, Current Concern, History as Heritage, and Environmental Studies etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Birth Anniversary of Maharshi Dhondo Keshav Karve, the founder of Smt.Nathibai DamodarThakarsy Women's University, is celebrated with enthusiasm in the college on April 18th.The donation of the generous Sir VitthaldasThakarsi has been instrumental in the foundation of the University.A program is organized in the college on 12August to commemorate them.The college professor interacts with the students on the importance and contribution of Sir VitthaldasThakarsi. July 5th is considered to be the founding day of the university.**

The birth anniversary of Maharshi Vyas, considered to be the creator of Mahabharata, is celebrated all over India as Gurupurnima. Former President of India Dr.SarvapalliRadhakrishnan's birthday is celebrated as 'Teachers' Day'. Every year, the Hindi department of the college celebrates the birthday of the great literary MunshiPremchand of India. Expert lectures are organized by Department of Hindi. 'Hindi Language Day' is organized on 14th September. The birthday of former President of India APJ Abdul Kalam 15 October is celebrated as 'Reading Inspiration Day'. On 10th October, 'World Mental Health Day' is celebrated by the Department of Psychology. During this time, presentations, walkthroughs, seminars, lectures by experts along with various charts of the students are organized in the areas of mental health, ailments and remedies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I: Collaborative environment across diverse disciplines

Eleven programs are taught at a specialized level in the college. Students try to study the detailed courses in each program. To go beyond the frame of your program and understand the scope of that program, to understand the various viewpoints related to it is necessary for holistic education. Various activities are conducted between departments in the college. This encourages interaction between students of these departments. The students experience other departments' environments. Participation in various activities of other departments is important in terms of holistic education. Therefore, efforts are made to increase the exchange between various departments.

## Best Practice II: Student Research Cell

To foster research at the undergraduate level, the college has established a dedicated Research Cell responsible for implementing all research-related activities. This cell disseminates information regarding research initiatives within the institution as well as opportunities available in external institutions. The college organizes various research-oriented programs for students, providing a platform to discuss and deliberate on research topics. These programs focus on key aspects such as research methodology, ethical considerations in research, survey techniques, data analysis, and related areas.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college boasts a legacy spanning over a century. While the socio-cultural context in which Maharishi Karve pioneered this initiative has evolved over time, the relevance and necessity of a dedicated Women's University remain as significant as ever in the contemporary era.

Maharishi Karve defined the following objectives for education: To empower women, To be aware of family and social duties, and to increase the age limit of marriage for girls to provide them with an opportunity for education. Maharishi Karve has made successful institutional efforts to provide opportunities for women from Primary education to Higher education.

The College committed to the following objectives:

- To motivate students for education.
- To give access to education to women at any stage of life.
- To provide a healthy educational environment.
- To help students to become self-reliant and responsible citizens.
- To imbibe values through education.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. The college plans to undertake a comprehensive environment and green audit as a part of its future academic initiatives.
2. To ensure the fulfillment of best practices, the scope of various programs will be expanded.
3. The College plans to organize workshops on NEP 2020: Common Vertical (Multidisciplinary)
4. The College plans to organize lectures, workshops, orientation programson Skill Development
5. The College plans to organize placement drives for students of B.Com, BAF, BCA, B.A.
6. The College will prepare VisionDocument and Institutional Development Plan.
7. Faculty members will develop 2/4 credit courses and get approval from SNDTWU- 'CHETNA'.
- 8.To undertake landscaping in the college premises to enhance beauty and appearance and to inculcate an aesthetic sense in younger generations.
- 9.We plan to execute the collaboration with a few industrial/ business houses and government/ academic institutions of repute.
10. To establish inclusive and accessible environmental facilities for visually impaired and differently-abled students in the college.
11. To enhance the research culture in both the faculty and the students of the college